

Claresholm Animal Rescue Society  
Board Minutes-Society  
September 21, 2017

Attendees: Lorraine Norgard, Joyce Zwick, Rita Hahn, Sylvia Giroux, Tina Rittinger, Shelley Ford, Judy Lelek, Shauna Allen

Guests: Betty Fielguth, Chrystel Hutka, Rhonda Sillito, Lisa Miller, Barb Hinkle, Diane Lockhart, Crystal Kennard, Sherry Esparo

1. Meeting called to order at 7:20 p.m.
2. **Motion** by Shelley Ford, seconded by Tina Rittinger, that the Agenda be approved. **Passed.**
3. Minutes- **Motion** by Sylvia Giroux, seconded by Judy Lelek, that the Minutes of the September 7, 2017 Minutes be approved. **Passed.**
4. Old Business
  - a) Revised Surrender Policy-**Action**-deferred to October meeting-all Board members asked to review policy
  - b) Farmers Market-last two attended by Joyce Zwick.
  - c) Jewelry-**Motion** by Judy Lelek, seconded by Shelley Ford, that price of jewelry be reduced to \$5.00 each. **Passed**
  - d) Pincher Creek Shelter-they are using OK Tire building in Pincher Creek for overflow.
  - e) Raise the Woof-a few problems in communication with Elks. Granum Colony giving good prices for vegetables. Greatest focus needs to be on ticket sales.
  - f) Dog Trainer-Melissa has met Reggie, and will set up a date to work with him. **Action**
  - g) Security Camera-will be set up soon. **Action** Dylan Mainprize to be contacted to help with tech issues
  - h) Grant Writing Seminar-sponsored by Community Foundation in Lethbridge, attended by Joyce. Opportunity for a grant for a Spay & neuter. Will apply in the spring. **Action**
5. New Business
  - a) September 30 Promotional opportunity at the Museum-there are not enough members to man this-will defer until next year.
  - b) Volunteer Co-ordinator Position-**Motion** by Joyce Zwick, seconded by Tina Rittinger, that Sylvia take on this task. **Passed.** It will be added to ACL's job description. **Action** Will be reviewed at the January Meeting.
  - c) Heat Control-any concerns are to be directed to Sylvia, who will contact the Town to make adjustments.

d) Emergency stickers-Lorraine obtained estimates from The Local Press. Decision on this deferred to October meeting **Action** Tina Rittinger to check out other sources.

e) Resignation from Rhonda Sillito read out and accepted.

6. Treasurer's Report-still being sorted out

7. Committee reports

a) Time Sheets- thanks to those who have provided them. **Action**-Secretary to send out reminders at month-end

b) Job Descriptions-still a couple outstanding, i.e. Council Representative, and Chair. **Action**

c) Adoption Committee-1 pending, 1 declined

d) Shelter Report- August 17-September 21, 2017

Total Volunteer Hours	451.25
Total Volunteers	12
Cats in Shelter	43
Dogs in Shelter	1
Cats at PetSmart- Okotoks	1
Lethbridge	4
Cats in Foster	5
New Cats in	18 and 9 kittens born
New Dogs in	1 claimed by owner
Guinea Pig	1
Cats adopted	14
Dogs adopted	0
Guinea Pig	1

8. **Motion** by Tina Rittinger, seconded by Shelley Ford, to go in camera at 8:45 p.m.

**Passed. Motion** by Joyce Zwick, seconded by Judy Lelek, to go out of camera at 9:25 p.m. **Passed.**

9. **Motion** by Shelley Ford, seconded by Joyce Zwick, to provide Tina Rittinger \$500 per month for web services. **Passed**

10. Next Meeting

Thursday, October 19, 2017

Thursday, November 16, 2017

Thursday, December 14, 2017 Christmas Party Location TBA

**Motion to Adjourn** at 9:28 p.m. by Joyce Zwick, seconded by Sylvia Giroux.