

Claresholm Animal Rescue Society
Board Minutes-Society
August 3, 2017

Attendees: Lorraine Norgard, Joyce Zwick, Rita Hahn, Sylvia Giroux, Tina Rittinger, Shelley Ford, Rhonda Sillito, Judy Lelek

1. Meeting called to order at 7:20 p.m.
2. **Motion** by Joyce Zwick, seconded by Shelley Ford, that the Agenda be approved.
Passed.
3. Minutes- **Motion** by Judy Lelek, seconded by Sylvia Giroux, that the Minutes of the July 20, 2017 Minutes be approved. **Passed.**
4. Old Business
 - a) Jewelry-**Motion** by Tina Rittinger, seconded by Sylvia Giroux, that the price of the necklaces be \$15, earrings and bracelets \$10. Sets \$30. **Passed. Action** Joyce offered 12 jewelry boxes for the sets.
 - b) Town Meeting-Shelley Ford, Sylvia Giroux, and Lorraine Norgard met with Marion Carlson and Jason Hemmaway from the Town to sort things out. Meeting went well, and fences are being mended. Town to give the Shelter funds for food and shelter from pet owners of animals picked up by Bylaw Officer.
 - c) Washer/Dryer-free ones have stopped working. Cody Fletcher from Home Hardware is donating a barely used washing machine, & the old dryer will be reinstalled. **Action** Sylvia Giroux to get a picture for the Local press of Donation.
 - d) Fair Days-Shelley Ford to make a poster for booth. Jewelry to be sold.
-Float-decorating at Tina Rittinger's home 6:00 p.m. August 11th.
 - e) Shed-**Motion** by Joyce Zwick, seconded by Tina Rittinger that the shed be left where it sits. **Passed.** The shed sits behind a chain link fence. We have no place to put it. It was felt the time and cost to move it was less than the value.
 - f) Name the kitten contest-posters and entry forms to be available at Fair Days. The pie contest judges will be asked to pick the winners. Prizes are gift cards for Tim Horton's.
 - g) Dog surrenders-Pincher Creek-deferred-Joyce to discuss with shelter.
5. New Business
 - a) Committees required-as required. Policy Binder to go to Sylvia Giroux for review.
 - b) Surrender Policy-**Action** Lorraine Norgard to update and present to Board
 - c) Care of Animals Special Diets- Dr. Krysta was unable to attend the meeting, but wished to ensure volunteers and staff understands the need for the animals

follow the prescribed diet, especially the diabetic cats. Feeding them regular food will affect their insulin levels, and through everything out of kilter. **Action**

d) Water supply-**Action** All volunteers and staff are reminded that in this hot weather, water dishes need to be topped up, especially on the evening shift

6. Committee reports

- a) Time Sheets- thanks to those who have provided them. **Action**-Secretary to send out reminders at month-end
- b) Job Descriptions-still a couple outstanding, i.e. Council Representative, and Chair. **Action**
- c) Personnel Committee-
 - i. Chair Joyce Zwick read her report **Action** Copy of report to be circulated via email to all members of the Society. It outlines the structure of the Society.
 - ii. **Motion** by Shelley Ford, seconded by Joyce Zwick, that a previous motion to send a letter to Christal Hutka be rescinded. **Passed.**
 - iii. **Motion** by Shelly Ford, seconded by Joyce Zwick, that a camera system for approximately \$500 to be purchased from Costco. **Passed** 4 in favour, 2 opposed. **Action** Lorraine Norgard to make the purchase, and ask Mike from the Town to install it.

7. Adoption Committee-meets Thursdays to review adoption requests-Shamry was approved for adoption at last week's meeting.

Request for surrender of a 13 year old cat from Calgary was approved. Owner prepared to give a sizeable donation to the shelter.

8. Next Meeting

Thursday, August 17, 2017

Thursday September 7, 2017

Thursday September 21, 2017

Thursday October 5, 2017

Thursday, October 19, 2017

Thursday, November 2, 2017

Thursday, November 16, 2017

Thursday, December 5, 2017

Thursday, December 21, 2017-Christmas Party

9. **Motion to** Adjourn at 9:10 p.m. by Shelley Ford, seconded by Tina Rittinger.

August 9, 2017